

Revised as at 14.10.2021

CCC Heep Woh College
Plan on the Use of the Promotion of Reading Grant
2021 - 2022 School Year

(A) The major objectives for Promotion of Reading:

- To raise the students' interest in reading
- To create a reading culture in school

(B) Grant for the promotion of reading in 2021-2022 academic year :

| | | Remarks |
|--|---------------------|---------|
| Balance brought forward from 2019-2020 Reading Grant | \$61,989.71 | |
| Subsidy for 2021-2022 Reading Grant | \$73,326.00 | |
| Total: | \$135,315.71 | |

(C) Plan on the use of the promotion of reading grant (2020-2021)

| | Tasks | Estimated expenses (\$) | Target group | Date / Time scale | Remarks |
|---|---|-------------------------|--------------|------------------------|---------|
| 1 | Purchase of books for the following departments/committees to expand the collections in the school library: | | | | |
| | a) Academic Affairs Committee | \$3,000.00 | All students | Nov, 2021 to Jul, 2022 | |
| | b) Biology Department | \$1,000.00 | | | |
| | c) Business, Accounting & Financial Studies | \$1,500.00 | | | |
| | d) Chemistry Department | \$1,000.00 | | | |
| | e) Chinese Department | \$6,000.00 | | | |
| | f) Chinese History Department | \$600.00 | | | |

| | Tasks | Estimated expenses (\$) | Target group | Date / Time scale | Remarks |
|--|--|-------------------------|--------------|-------------------|---------|
| | g) Citizenship and Social Development Department | \$500.00 | | | |
| | h) Computer Studies Department | \$1,000.00 | | | |
| | i) Economics Department | \$500.00 | | | |
| | j) English Department | \$15,000.00 | | | |
| | k) Geography Department | \$1,000.00 | | | |
| | l) Health Management & Social Care Department | \$1,000.00 | | | |
| | m) History Department | \$1,200.00 | | | |
| | n) Humanistic Education Department | \$1,500.00 | | | |
| | o) Integrated Science Department | \$1,500.00 | | | |
| | p) Liberal Studies/Life & Society Department | \$500.00 | | | |
| | q) Mathematics Department | \$1,500.00 | | | |
| | r) Music Department | \$1,000.00 | | | |
| | s) Physical Education Department | \$500.00 | | | |
| | t) Physics Department | \$1,400.00 | | | |
| | u) Religious Education Department | \$500.00 | | | |
| | v) STEAM | \$1,500.00 | | | |

| | Tasks | Estimated expenses (\$) | Target group | Date / Time scale | Remarks |
|---|---|-------------------------|--------------------------|-------------------------|--|
| | w) Visual Arts Department | \$1,300.00 | | | |
| | x) Library Department | \$35,000.00 | | | |
| | y) Information Technology Committee | \$2,000.00 | | | |
| | z) Extra-curricular Activities Committee | \$300.00 | | | |
| 2 | <p>Activities of promotion of reading (Collaboration with different departments)</p> <p>i) Chinese Department, English Department & Library Objective: <ul style="list-style-type: none"> Develop reading habit of F.1 students Details: <ul style="list-style-type: none"> Develop class library for F.1 students (5 classes) <ul style="list-style-type: none"> Purchase Chinese books & English books for each class Class representatives will be trained to manage the book circulation in class Each student is required to read one Chinese book & one English book selected from the class library every month </p> | \$35,000.00 | Form 1 students | Nov, 2021 to June, 2022 | <p>Budget: \$3,500.00 for Chinese books and \$3,500.00 for English books for each class. \$7,000 x 5 classes = \$35,000.00</p> |
| | <p>ii) English Department & Library Objective: <ul style="list-style-type: none"> Motivate students to participating in English Extensive Reading Scheme (ERS) Details of the activity: <ul style="list-style-type: none"> Award the outstanding students of English ERS </p> | \$1,500.00 | All Form 1 to 3 students | Nov, 2021 to June, 2022 | <p>Budget: \$50 book coupon for each outstanding student 10 students for each form (Form 1 to 3)</p> |
| | <p>iii) 中文科、中史科及圖書館 「篇篇流螢」網上閱讀工作計劃</p> <ul style="list-style-type: none"> 目的：全校同學參加網上閱讀計劃，以提升同學的閱讀能力，增進語文、文化、歷史及文學知識。 目標：「篇篇流螢」網上閱讀平台設有「排名龍虎 | \$1,500.00 | 中一至中六學生 | 2021 年 10 月至 2022 年 5 月 | <p>預算開支：書券 50 元(中一至中六)：50 元 x 6 級 x 4 張，共 1200)，初步預留 1500 元</p> |

| | Tasks | Estimated expenses (\$) | Target group | Date / Time scale | Remarks |
|--|---|-------------------------|--------------|-------------------|---|
| | <p>榜」(包括「個人榜」和「團體榜」), 本校同學可以在「團體榜」取得全港 30 名內; 全校有五成以上的同學每日均有到網上閱讀完成有關練習。</p> <ul style="list-style-type: none"> ● 獎項 : <ul style="list-style-type: none"> (1) 每月之星 : 每級首 3 名同學有獎狀及禮物乙份。 (2) 全年之星 : 每級第一名同學有獎狀及書券 100 元, 第二名及第三名有獎狀及書券 50 元。 | | | | |
| | <p>iv) 中文科及圖書館</p> <p>1) 中四文言閱讀報告比賽</p> <ul style="list-style-type: none"> ● 目的 : 全級同學閱讀《歷代文言小故事》第一冊, 以提升同學的文言閱讀能力, 並從文言小故事中體悟人生道理, 如學習態度、處事態度等。 ● 活動詳情 : 科任老師於 9 月派發每位同學一本《歷代文言小故事》第一冊, 並須在 11 或 12 月上旬在中文科堂上完成長篇閱讀報告, 該篇閱讀報告的分數將計入卷五日常課業中(佔下學期卷三 30%)。科任老師從中選出不少於 3 篇的優秀作品, 交由劉淑嫻老師(評審, 最後選出優異作品五份, 排名不分先後。其後將五篇優異作品張貼於圖書館, 由全校同學投票, 得票最多的為冠軍。 ● 獎品 : <ul style="list-style-type: none"> (1) 優異作品四篇 : 每人可得《歷代文言小故事》第二冊及第三冊。 (2) 冠軍 : 可得《歷代文言小故事》全套, 第一冊至第五冊。 (3) 投票者抽出 4 個名額 : | \$1,500.00 | 中四同學 | 2021 年 12 月 | <p>預算開支 : 《歷代文言小故事》1 本約 55 元, 6 人 x 2 本 x 55 元, 共 660 元; 《歷代文言小故事》全套共 275 元, 3 人 x 275 元, 共 825 元。總開支 1485, 初步預留 1500 元</p> |

| | Tasks | Estimated expenses (\$) | Target group | Date / Time scale | Remarks |
|--|--|-------------------------|--------------|----------------------------|---|
| | <p>大獎 2 名：每人可得《歷代文言小故事》全套，第一冊至第五冊。(初中及高中各 1 名)</p> <p>細獎 2 名：每人可得《歷代文言小故事》全套，第二冊及第三冊。(初中及高中各 1 名)</p> | | | | |
| | <p>2) 閱讀推廣活動</p> <ul style="list-style-type: none"> ● 目的：，鼓勵同學多閱讀，以提升同學的中文閱讀及寫作能力。 ● 活動詳情：由中文老師每人每月推薦一本好書，並撰寫推介短文，上載至中文科網頁及在早會向同學分享。5 月份於圖書館展出老師已推介的書籍，每本書均設有 5 條問題，同學可任選其中一本書籍，回答有關問題，全對者可有機會獲得 20 元書券，名額 20 名，答對者多於 20 名則以抽籤形式選出得獎者。 | \$400.00 | 全校同學 | 2021 年 10 月至 2022 年 5 月 | <p>預算開支： 20 元 x 20 名，共 400 元</p> |
| | <p>iv) Mathematics Department & Library</p> <p>Objective:</p> <ul style="list-style-type: none"> ● To encourage and raise the interest of students in reading leisure books related to Mathematics <p>Details of the activity:</p> <ul style="list-style-type: none"> ● Students are invited to join a Mathematics reading reflection competition organized by EDB ● Prizes will be given to those participants | \$1,000.00 | All students | Nov, 2021 to May, 2022 | <p>Expected no. of participants: 10</p> <p>Budget: \$100 book coupon for each participant</p> |

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|--|--|-------------------------|--------------|-------------------|---------|
| | v) Physics Department & Library Objective: <ul style="list-style-type: none"> ● To raise the interest of students in reading leisure books related to Physics Details of the activity: <ul style="list-style-type: none"> ● Some books are selected by teachers and students for a book sharing activity ● A book sharing activity will be organized to introduce those selected books. ● Small gift will be awarded to those participants | \$1,000.00 | All students | March to May 2022 | |
| | vi) Geography Department & Library Objective: <ul style="list-style-type: none"> ● To raise the interest of students in reading books related to Geography Details of the activity: <ul style="list-style-type: none"> ● A book sharing activity will be organized ● Small gift will be awarded to those participants | \$1,000.00 | All students | Nov to Dec 2021 | |
| | vii) Chinese History Department & Library Objective: <ul style="list-style-type: none"> ● To raise the interest of students in reading books related to Chinese History Details of the activity: <ul style="list-style-type: none"> ● A book sharing activity will be organized ● Small gift will be awarded to those participants | \$1,000.00 | All students | March to May 2022 | |
| | viii) History Department & Library Objective: <ul style="list-style-type: none"> ● To raise the interest of students in reading books related to History Details of the activity: <ul style="list-style-type: none"> ● A book sharing activity will be organized ● Small gift will be awarded to those participants | \$1,000.00 | All students | March to May 2022 | |

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| | ix) Library Department I) Author Talk Objectives: <ul style="list-style-type: none"> To raise students' interest in reading Details of the activity: <ul style="list-style-type: none"> Invite an author to share about reading | \$3,000.00 | All students | March, 2022 | |
| | II) Bookstore visit Objectives: <ul style="list-style-type: none"> To provide opportunity for the students to understand the operation of bookstore in the market and help school to choose books for the school library collections Details of the activity: <ul style="list-style-type: none"> Arrange a bookstore visit Participants will help in choosing books for the school library collections after visit | \$4,000.00 | All students | Dec, 2021 | Budget breakdown: (a) Purchase books during visit: \$3,000.00 (b) Coach fee for transportation: \$1,000.00 |
| | Total: | \$133,700.00 | | | |

(D) Budget & plan on the use of the promotion of reading grant (2021-2022)

| Item | Amount |
|--|--------------|
| Grant for the promotion of reading in 2021-2022 academic year (Balance brought forward from 2020-2021 Reading Grant + Subsidy for 2021-2022 Reading Grant)* | \$135,315.71 |
| Estimated expenses for the promotion of reading in 2021-2022 academic year | \$133,700.00 |
| Estimated balance for the grant for the promotion of reading in 2021-2022 academic year | \$1,615.71 |

*Breakdown can be referred to Part (B) on p.1

Prepared by : _____

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