

**CCC Heep Woh College**  
**Report on the Use of the Promotion of Reading Grant**  
**2019-2020 School Year**

**Report on the use of the promotion of reading grant**

	Tasks	Budget (\$)	Actual expenses as at 18.8.2020	Balance as at 18.8.2020	Outcome
<b>1</b>	<b>Purchase of books for the following departments:</b>				
	a) Library	\$35,000.00	\$24,741.00	\$10,259.00	The details of the book purchased in 2019-2020 school year can be referred to the appendix.
	b) English department	\$15,000.00	\$0.00	\$15,000.00	
	c) Chinese department	\$10,000.00	2,577.10	HK\$7,422.90	
	d) Mathematics Department	\$500.00	458.00	HK\$42.00	
	e) Chinese History	\$200.00	\$0.00	\$200.00	
	f) Health Management & Social Care department	\$500.00	385.60	HK\$114.40	
	g) Liberal Studies Department	\$500.00	455.20	HK\$44.80	
<b>2</b>	<b>Activities of promotion of reading (Collaboration with different departments)</b>				
	<b>i) English Department</b> <b>Objective:</b> <ul style="list-style-type: none"> <li>● Motivate students to participating in English Extensive Reading Scheme (ERS)</li> </ul> <b>Details of the activity:</b> <ul style="list-style-type: none"> <li>● Award the outstanding students of English ERS</li> </ul>	\$1,500.00	\$0.00	\$1,500.00	

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	<b>ii) Mathematics Department</b> <b>Objective:</b> <ul style="list-style-type: none"> <li>To encourage and raise the interest of students in reading leisure books related to Mathematics</li> </ul> <b>Details of the activity:</b> <ul style="list-style-type: none"> <li>Students are invited to join a Mathematics reading reflection competition organized by EDB</li> <li>Prizes will be given to those participants</li> </ul>	\$1,000.00	\$700.00	\$300.00	<ul style="list-style-type: none"> <li>7 student joined the competition and a book coupon of \$100 was awarded each student for recognizing their effort.</li> <li>The participants' works will be displayed in the school library.</li> </ul>
	<b>iii) STEM education &amp; Physics Department</b> <b>Objective:</b> <ul style="list-style-type: none"> <li>To raise the interest of students in reading leisure books related to STEM education</li> </ul> <b>Details of the activity:</b> <ul style="list-style-type: none"> <li>Expand the book collection related to STEM education and organize a book fair to introduce the new book collection</li> <li>Some books are selected and are used as the theme books for a book sharing activity</li> <li>Small gift will be awarded to those participants</li> </ul>				
	<b>Budget:</b> a. Purchase books related to STEM education	\$4,000.00	\$0.00	\$4,000.00	Due to the school suspension, the reading materials will be arranged to be purchased in the next academic year
	b. Materials for organizing activity during book sharing activity	\$800.00	\$0.00	\$800.00	The reading activity is cancelled due to the school suspension
	<b>iv) GR Lesson</b> <b>Objective:</b> <ul style="list-style-type: none"> <li>To raise the interest of students in reading</li> </ul> <b>Details of the activity:</b> <ul style="list-style-type: none"> <li>Purchase reading materials for the whole form to read</li> </ul>	\$12,000.00	\$0.00	\$12,000.00	Due to the school suspension, the reading materials will be arranged to be purchased in the next academic year

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	<b>v) Library Department</b> <b>I) Explore the city through reading</b> <b>Objective:</b> <ul style="list-style-type: none"> <li>To raise the interest of students in reading and caring of their community through reading activity</li> </ul> <b>Details of the activity:</b> <ul style="list-style-type: none"> <li>Organise a tour to visit a community in order to investigate the status and the needs of the community</li> <li>After the tour, ask students to select a topic related to the community and choose ONE book about that topic to read</li> <li>Organise two book sharing activities for the students to share with each other after reading</li> </ul>				
	<b>Budget:</b>				<ul style="list-style-type: none"> <li>The reading activity is cancelled due to the school suspension</li> </ul>
	a. Purchase books	\$2,000.00	\$0.00	\$2,000.00	
	b. Expenses for the Tour (Invite the organization to lead the tour, Coach fee etc.)	\$2,000.00	\$0.00	\$2,000.00	
	c. Expenses for organizing book sharing activity (Invite the organization to lead the activity)	\$1,000.00	\$0.00	\$1,000.00	
	<b>II) Author Talk</b> <b>Objectives:</b> <ul style="list-style-type: none"> <li>To raise their interest in reading</li> </ul> <b>Details of the activity:</b> <ul style="list-style-type: none"> <li>Invite an author to share about reading</li> </ul>	\$3,000.00	\$0.00	\$3,000.00	<ul style="list-style-type: none"> <li>The author talk is cancelled due to the cancellation of school assembly (Special timetable B was used in Oct, 2019 due to social issue)</li> </ul>
	<b>Total:</b>	<b>\$89,000.00</b>	<b>\$29,316.90</b>	<b>\$59,683.10</b>	

**Grant for the promotion of reading in 2019-2020 academic year :**

Balance brought forward from 2018-2019 Reading Grant	\$16,795.90	This balance must be used up in 2019-2020 academic year
Subsidy for 2019-2020 Reading Grant	\$72,310.00	The balance (if any) can carry forward to 2020-2021 academic year
<b>Total:</b>	<b>\$89,105.90</b>	
<b>Total expenditure in 2019-2020 academic year</b>	<b>\$29,316.90</b>	
<b>Balance carried forward to 2020-2021 academic year</b>	<b>\$59,789.00</b>	

