

CCC Heep Woh College
Plan on the Use of the Promotion of Reading Grant
2020-2021 School Year

(A) The major objectives for Promotion of Reading:

- To raise the students' interest in reading
- To create a reading culture in school

(B) Grant for the promotion of reading in 2020-2021 academic year :

Balance brought forward from 2019-2020 Reading Grant	\$59,789.00
Subsidy for 2020-2021 Reading Grant	\$72,816.00
Total:	\$132,605.00

(C) Plan on the use of the promotion of reading grant (2020-2021)

	Tasks	Estimated expenses (\$)	Target group	Date / Time scale	Remarks
1	Purchase of books for the following departments/committees to expand the collections in the school library:		All students	Nov, 2020 to Jul, 2021	
	a) Library	\$35,000.00			
	b) English Department	\$15,000.00			
	c) Chinese Department	\$5,000.00			
	d) Academic Affairs Committee	\$3,000.00			
	e) Mathematics Department	\$1,500.00			
	f) I.S.	\$1,500.00			
	g) Chemistry	\$1,500.00			
	h) History	\$1,200.00			

	Tasks	Estimated expenses (\$)	Target group	Date / Time scale	Remarks
	i) Physics	\$1,200.00			
	j) Visual Arts	\$1,250.00			
	k) Health Management & Social Care Department	\$1,000.00			
	l) Computer Studies	\$1,000.00			
	m) Geography	\$1,000.00			
	n) Biology	\$1,000.00			
	o) Liberal Studies Department	\$500.00			
	p) Economics	\$500.00			
	q) Religious Education	\$500.00			
	r) Physical Education	\$300.00			
	s) ECA Committee	\$300.00			
2	Activities of promotion of reading (Collaboration with different departments)				
	i) English Department Objective: <ul style="list-style-type: none"> Motivate students to participating in English Extensive Reading Scheme (ERS) Details of the activity: <ul style="list-style-type: none"> Award the outstanding students of English ERS 	\$1,500.00	All Form 1 to 3 students	Nov, 2020 to June, 2021	Budget: \$50 book coupon for each outstanding student 10 students for each form (Form 1 to 3)

	Tasks	Estimated expenses (\$)	Target group	Date / Time scale	Remarks
	<p>ii) 中文科</p> <p>活動內容:</p> <ul style="list-style-type: none"> ● 活動 1 - 中四文言閱讀報告比賽及投票活動 <p>目的：全級中四同學閱讀《歷代文言小故事》第一冊，以提升同學的文言閱讀能力，並從文言小故事中體悟人生道理，如學習態度、處事態度等。</p> <p>活動詳情：中文科科任老師於 2020 年 11 月派發每位同學一本《歷代文言小故事》第一冊，並須於 2021 年 3 月在中文科堂上完成長篇閱讀報告，該篇閱讀報告的分數將計入卷五日常課業中(佔下學期卷五 15%)。科任老師從中選出不少於 3 篇的優秀作品，交由劉淑嫻老師、區巧怡老師評審，最後選出優異作品五份，排名不分先後。其後將五篇優異作品張貼於圖書館，由全校同學投票，得票最多的為冠軍。</p> <p>獎品：</p> <p>優異作品四篇：每人可得《歷代文言小故事》第一冊及第二冊。</p> <p>冠軍：《歷代文言小故事》全套，第一冊至第五冊。</p> <p>投票者抽出三個名額：每人可得《歷代文言小故事》全套，第一冊至第五冊。</p>	\$2,000.00	中四學生	2020 年 11 月至 2021 年 5 月	《歷代文言小故事》1 本約 55 元，4 人 x 2 本 x 55 元，共 440 元；《歷代文言小故事》全套共 275 元，4 人 x 275 元，共 1100 元。總開支 1540，初步預 2000 元
	<ul style="list-style-type: none"> ● 活動 2 - 「篇篇流螢」網上閱讀計劃 <p>目的 - 全校同學參加網上閱讀計劃，以提升同學的閱讀能力增進語文、文化、歷史及文學知識。</p> <p>獎項 - 全年之星：每級首 5 名同學有獎狀及書券 50 元。</p>	\$2,000.00	中一至中六學生	2020 年 10 月至 2021 年 5 月	

	Tasks	Estimated expenses (\$)	Target group	Date / Time scale	Remarks
	ii) Mathematics Department Objective: <ul style="list-style-type: none"> To encourage and raise the interest of students in reading leisure books related to Mathematics Details of the activity: <ul style="list-style-type: none"> Students are invited to join a Mathematics reading reflection competition organized by EDB Prizes will be given to those participants 	\$1,000.00	All students	Nov, 2020 to May, 2021	Expected no. of participants: 10 Budget: \$100 book coupon for each participant
	iii) STEM & Physics Department Objective: <ul style="list-style-type: none"> To raise the interest of students in reading leisure books related to Physics and STEM education Details of the activity: <ul style="list-style-type: none"> Expand the book collection related to STEM education and organize a book fair to introduce the new book collection Some books are selected from the new book collection and used as the theme books for a book sharing activity A book sharing activity will be organized to introduce those selected books. Small gift will be awarded to those participants 		All students	March to May 2021	For Book sharing activity: Expected no. of participants: 15-20
	Budget:				
	a. Purchase books related to STEM education b. Gifts and materials for organizing activity during book sharing activity	\$4,500.00 \$1,000.00			
	iv) GR Lesson Objective: <ul style="list-style-type: none"> To raise the interest of students in reading Details of the activity: <ul style="list-style-type: none"> Purchase reading materials for the whole form to read 	\$15,000.00	F.1 & F.2 students	Nov, 2020 to May, 2021	

	Tasks	Estimated expenses (\$)	Target group	Date / Time scale	Remarks
	v) Geography Department Objective: <ul style="list-style-type: none"> ● To raise the interest of students in reading books related to Geography Details of the activity: <ul style="list-style-type: none"> ● A book sharing activity will be organized ● Expand the book collection related to the theme of the book sharing activity and organize a book fair to introduce the new book collection ● Small gift will be awarded to those participants 				
	Budget: a. Purchase books related to theme of the book sharing activity	\$2,000.00	All students	Nov to Dec 2020	
	b. Gifts and materials for organizing activity during book sharing activity	\$1,000.00			
	v) Library Department I) Reading activity for caring about community Objective: <ul style="list-style-type: none"> ● To raise the interest of students in reading and caring of their community through reading activity Details of the activity: <ul style="list-style-type: none"> ● Organise a tour to visit a community in order to investigate the status and the needs of the community ● After the tour, ask students to select a topic related to the community and choose ONE book about that topic to read ● Organise two book sharing activities for the students to share with each other after reading 		All students	March to May, 2021	Expected no. of participants: 10-20
	Budget: a. Purchase books	\$2,000.00			
	b. Expenses for the Tour (Invite the organization to lead the tour, Coach fee etc.)	\$3,000.00			
	c. Expenses for organizing book sharing activities (Invite the organization to lead the activity)	\$3,000.00			

	Tasks	Estimated expenses (\$)	Target group	Date / Time scale	Remarks
	II) Author Talk Objectives: <ul style="list-style-type: none"> To raise students' interest in reading Details of the activity: <ul style="list-style-type: none"> Invite an author to share about reading 	\$3,000.00	All students	Nov, 2020	
	III) Bookstore visit Objectives: <ul style="list-style-type: none"> To provide opportunity for the students to understand the operation of bookstore in the market and help school to choose books for the school library collections Details of the activity: <ul style="list-style-type: none"> Arrange a bookstore visit Participants will help in choosing books for the school library collections after visit 				
	Budget: a. Purchase books	\$3,000.00			
	b. Coach fee for the transportation	\$1,000.00			
	Total:	\$117,250			

(D) Budget & plan on the use of the promotion of reading grant (2020-2021)

Item	Amount
Grant for the promotion of reading in 2020-2021 academic year (Balance brought forward from 2019-2020 Reading Grant + Subsidy for 2020-2021 Reading Grant)*	\$132,605.00
Estimated expenses for the promotion of reading in 2020-2021 academic year	\$117,250.00
Estimated balance for the grant for the promotion of reading in 2020-2021 academic year	\$15,355.00

*Breakdown can be referred to Part (B) on p.1

Prepared by :



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